



Dental Assisting Diploma Applicant Checklist

Academic Advising

Individuals interested in applying to the Dental Assisting Program are required to meet with an advisor when starting the admissions process to assist with questions and clarify the process.

Admissions Criteria

The criteria listed below describes the standards that must be met in order to be reviewed for admission to the Dental Assisting Program. Acceptance and registration into the Dental Assisting Program is based on a “first come, first served” basis after all entrance requirements have been completed.

- Prospective students are advised that two applications should be submitted:
 - One to Marshalltown Community College (MCC)
 - One to the Dental Assisting Program
- Submit official high school transcript or GED/HSED equivalency
- Submit official transcripts from other colleges you have attended (if applicable)
- The Iowa Core Performance Standards for Health Career Programs form must be reviewed, signed and returned to the Admissions Office. Applicants unable to meet the standards must discuss the possibility of reasonable accommodations with the program coordinator at 641-844-5794.
- Admission placement testing

- ACT composite score of 18 or higher

OR

- ACCUPLACER

<u>Subject</u>	<u>ACCUPLACER Cut Score</u>
Writing	250
Reading	250
Arithmetic	230

OR

- COMPASS

<u>Subject</u>	<u>COMPASS Cut Score</u>
Writing	60
Reading	80
Pre-Algebra	45

- For licensing requirements, student must be a U.S. citizen or documented immigrant



Application for Dental Assisting Program

Type or print in ink all requested information on the form. Return completed form to the Marshalltown Community College, Admissions Office, 3700 South Center Street, Marshalltown, IA 50158.

Today's date _____

Student ID # _____

PERSONAL INFORMATION

Social Security Number _____ - _____ - _____

Last First (legal) Middle First name preferred

Birth name: _____ Birthdate: _____

Last name/other names on your previous academic transcripts: _____

CURRENT MAILING ADDRESS

PERMANENT ADDRESS

Number/Street

Number/Street

City State ZIP

City State ZIP

Country

Country

CONTACT INFORMATION

Home Phone: _____ - _____ - _____

Valid E-Mail Address: _____

Work Phone: _____ - _____ - _____

Cell Phone: _____ - _____ - _____

I hereby agree to the disclosure of personal information contained on this form to healthcare agencies as part of my clinical experience required for the Marshalltown Community College Dental Assisting program.

Signature (Required): _____



IOWA CORE PERFORMANCE STANDARDS

Iowa community colleges have developed the following Core Performance Standards for all applicants to Health Care Career Programs. These standards are based upon required abilities that are compatible with effective performance in health care careers. Applicants unable to meet the Core Performance Standards are responsible for discussing the possibility of reasonable accommodations with the designated institutional office. Before final admission into a health career program, applicants are responsible for providing medical and other documentation related to any disability and the appropriate accommodations needed to meet the Core Performance Standards. These materials must be submitted in accordance with the institution's ADA Policy.

CAPABILITY	STANDARD	SOME EXAMPLES OF NECESSARY ACTIVITIES (NOT ALL INCLUSIVE)
Cognitive-Perception	The ability to gather and interpret data and events, to think clearly and rationally, and to respond appropriately in routine and stressful situations.	<ul style="list-style-type: none"> Identify changes in patient/client health status Handle multiple priorities in stressful situations
Critical Thinking	Utilize critical thinking to analyze the problem and devise effective plans to address the problem.	<ul style="list-style-type: none"> Identify cause-effect relationships in clinical situations Develop plans of care as required
Interpersonal	Have interpersonal and collaborative abilities to interact appropriately with members of the healthcare team as well as individuals, families and groups. Demonstrate the ability to avoid barriers to positive interaction in relation to cultural and/or diversity differences.	<ul style="list-style-type: none"> Establish rapport with patients/clients and members of the healthcare team Demonstrate a high level of patience and respect Respond to a variety of behaviors (anger, fear, hostility) in a calm manner Nonjudgmental behavior
Communication	Utilize communication strategies in English to communicate health information accurately and with legal and regulatory guidelines, upholding the strictest standards of confidentiality.	<ul style="list-style-type: none"> Read, understand, write and speak English competently Communicate thoughts, ideas and action plans with clarity, using written, verbal and/or visual methods Explain treatment procedures Initiate health teaching Document patient/client responses Validate responses/messages with others
Technology Literacy	Demonstrate the ability to perform a variety of technological skills that are essential for providing safe patient care.	<ul style="list-style-type: none"> Retrieve and document patient information using a variety of methods Employ communication technologies to coordinate confidential patient care

CAPABILITY	STANDARD	SOME EXAMPLES OF NECESSARY ACTIVITIES (NOT ALL INCLUSIVE)
Mobility	Ambulatory capability to sufficiently maintain a center of gravity when met with an opposing force as in lifting, supporting, and/or transferring a patient/client.	<ul style="list-style-type: none"> • The ability to propel wheelchairs, stretchers, etc. alone or with assistance as available
Motor Skills	Gross and fine motor abilities to provide safe and effective care and documentation	<ul style="list-style-type: none"> • Position patients/clients • Reach, manipulate, and operate equipment, instruments and supplies • Electronic documentation/ keyboarding • Lift, carry, push and pull • Perform CPR
Hearing	Auditory ability to monitor and assess, or document health needs	<ul style="list-style-type: none"> • Hears monitor alarms, emergency signals, auscultatory sounds, cries for help
Visual	Visual ability sufficient for observations and assessment necessary in patient/client care, accurate color discrimination	<ul style="list-style-type: none"> • Observes patient/client responses • Discriminates color changes • Accurately reads measurement on patient client related equipment
Tactile	Tactile ability sufficient for physical assessment, inclusive of size, shape, temperature and texture	<ul style="list-style-type: none"> • Performs palpation • Performs functions of physical examination and/or those related to therapeutic intervention
Activity Tolerance	The ability to tolerate lengthy periods of physical activity	<ul style="list-style-type: none"> • Move quickly and/or continuously • Tolerate long periods of standing and/or sitting as required
Environmental	Ability to tolerate environmental stressors	<ul style="list-style-type: none"> • Adapt to rotating shifts • Work with chemicals and detergents • Tolerate exposure to fumes and odors • Work in areas that are close and crowded • Work in areas of potential physical violence • Work with patients with communicable diseases or conditions

I certify that I have read this information and am responsible for contacting the Associate Dean of Health Occupations if there is a need for reasonable accommodations in order to meet the Core Performance Standards. Please return this form to the MCC Admissions Office or MCC Health Occupations Department.

Print Name _____

Signature _____

Student ID Number _____

Date _____



Curriculum Dental Assisting Student's Worksheet/ Checklist

Student's Name

Student's MCC ID Number

General Education Courses:

Month scheduled	Year completed	Grade Earned	Course Number	Course Title	Course credits
			ENG 105	Composition I	3
			PSY 111	Introduction to Psychology	3
			CSC 118	Computer Systems & Applications	3
			SPC 112	Public Speaking	3

Dental Assisting Program Fall Semester:

Month scheduled	Year completed	Grade Earned	Course Number	Course Title	Course credits
			DEA 252	Dental Sciences	3
			DEA 294	Microbiology & Infection Control	3
			DEA 312	Dental Radiography I	3
			DEA 402	Dental Materials	2.5
			DEA 503	Principles of Dental Assisting	4.5
			DEA 702	Dental Office Procedures	2

Dental Assisting Program Spring Semester:

Month scheduled	Year completed	Grade Earned	Course Number	Course Title	Course credits
			DEA 103	Orientation to Dental Assisting-	2
			DEA 263	Dental Sciences II	2
			DEA 321	Dental Radiography II	2
			DEA 428	Laboratory Procedures	2
			DEA 603	Dental Specialties	2
			DEA 550	Assisting Clinic I	3
			DEA 551	Assisting Clinic II	2

Dental Assisting Program Summer Session:

Month scheduled	Year completed	Grade Earned	Course Number	Course Title	Course credits
			DEA 552	Assisting Clinic III	3

Student Signature

Date

Advisors Signature

Date



Dental Assisting Program Estimated Costs 2016-2017

This listing may not be inclusive of all incidental fees to be incurred and may be subject to change.

Tuition Costs

Total Credits 48	\$189/credit	
Program fees	\$ 355	
		\$9,427

Professional Attire & OSHA Compliance

Navy uniform	\$120	
Black leather duty shoes	\$110	
Safety glasses	\$25	
Utility gloves	\$25	
Liability Insurance ADAA membership with program	\$50	
		\$330

Textbooks

All Dental Assisting Courses per year	\$500	
All General Ed Courses per year	\$500	
		\$1,000

Health Requirements

Health Examination	\$180	
HBV Vaccine	\$180	
Dental Examination	\$110	
		\$470

Requirements for pre-clinical and clinical application

Adult, Child Abuse and Criminal Background checks @ Orientation/Registration day	\$57	
Adult & Child Mandate Reporting Class	\$60	
CPR for the Healthcare Provider	\$60	
Infection Control/ OSHA	\$60	
		\$237

